



Local Authority or other body's details

Type of body

- ☒ Local Authority or similar body
- ☐ Academy school
- ☐ Charity
- ☐ Non-departmental bodies or similar bodies

Do you know your customer reference number?

- ☒ Yes
- ☐ No

Customer reference number

XJV 126 000 104

Name

Halsall Parish Council

UK address

Line 1

36 Heathey Lane

Line 2

Shirdley Hill

Line 3 (optional)

Ormskirk

Postcode

L39 8SH

Telephone number

01704841467

Period of claim

From

01	04	2023
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To

31	03	2024
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Is this your first claim?

☐ Yes

☒ No

Have you changed your bank details?

☐ Yes

☒ No

Invoice details

You must list the invoices on which you are claiming a refund in the Invoice details section.

Do you have more than 20 invoices?

☒ Yes

☐ No

For each invoice please provide details of the following on a separate sheet of paper, preferably an Excel spreadsheet.

- date of invoice
- supplier's VAT Registration Number
- brief description of supply
- to whom addressed
- VAT paid

Declaration

Amount of refund

£ 2,237.56

☒ For local authorities or similar bodies: The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under section 7 of Notice 749. (Tick if appropriate)

☐ I am a non-departmental body or similar body and I am claiming a refund of the amount shown above which is the VAT incurred on the purchase of services listed in the existing Treasury Direction bought for my non-business activities. (Tick if appropriate)

☒ I am claiming a refund of the amount shown above which is the VAT charged on goods and services bought for non-business activities

☒ The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim

When you have printed the form, please sign and date it in the appropriate boxes. You are signing this form to say you have completed it accurately to the best of your knowledge.

Signature

Date

DD MM YYYY

What to do now

Please send the completed form along with any attachments to:

HMRC Payments VAT 126
HM Revenue and Customs
BX9 1JZ

Purchase 2023/24	VAT number	VAT	Name of Organisation	Description of Goods	
1/4/2023	673 5836 01	0.72	Halsall Parish Council	Cleaning Supplies - Hall	
1/4/2023	220 4302 31	3.46	Halsall Parish Council	Cleaning supplies - kitchen	
11/4/2023	232 5555 75	4.17	Halsall Parish Council	Decorating St Aidans	
11/4/2023	232 5555 75	4.50	Halsall Parish Council	Decorating St Aidans- sealant	
11/4/2023	713 6074 54	5.24	Halsall Parish Council	Decorating St Aidans - Wood	
11/4/2023	232 5555 75	5.42	Halsall Parish Council	Decorating St Aidans - prima=er	
11/4/2023	232 5555 75	4.00	Halsall Parish Council	Decorating St Aidans - undercoat	
18/4/2023	164 1414 88	1.08	Halsall Parish Council	New keys	
19/4/2023	166 1243 77	3.30	Halsall Parish Council	Building materials	
21/4/2023	559 0978 89	2.54	Halsall Parish Council	1-31st March Electricity	
21/4/2023	559 0978 89	5.37	Halsall Parish Council	1-31st March Gas	
24/5/2023	559 0978 89	2.74	Halsall Parish Council	for April Electricity	
24/5/2023	559 0978 89	9.43	Halsall Parish Council	For April Gas	
25/4/2023	349 2905 74	0.47	Halsall Parish Council	Cleaning Supplies	
4/4/2023	375 5220 52	42.82	Halsall Parish Council	Kings Coronation Decorations	
27/4/2023	988 0105 04	32.00	Halsall Parish Council	Annual Playground Inspection	
11/5/2023	232 5555 75	6.83	Halsall Parish Council	Shelves	
23/3/2023	408 556 737	5.33	Halsall Parish Council	Post Box	
05/04/2023	988 0105 04	16.80	Halsall Parish Council	Annual Playground Repairs	
05/08/2023	2521092 95	14.28	Halsall Parish Council	Planter Baskets	
16/06/2023	535 0966 37	101.00	Halsall Parish Council	New electric/fuse panel & PAT test	
20/6/2023	559 0978 89	4.52	Halsall Parish Council	Gas	
28/6/2023	728 2558 21	5.33	Halsall Parish Council	Gazebo Storage Bag	
30/6/2023	207 4030 52	10.67	Halsall Parish Council	Car Park Project	
28/6/2023	344 1624 75	7.41	Halsall Parish Council	Annual Extinguisher Check	
5/7/2023	349 2905 74	1.66	Halsall Parish Council	Cleaning items	
10/7/2023	216 3876 00	62.00	Halsall Parish Council	Upgrade MH to Hive	
17/7/2023	232 5555 75	4.67	Halsall Parish Council	Blue Door Paint	
18/7/2023	190 0236 39	16.17	Halsall Parish Council	Mobile Phone - phone	
18/7/2023	741 1404 75	16.13	Halsall Parish Council	Annual Contract hygiene	
18/7/2023	232 5555 75	27.87	Halsall Parish Council	Decorating	
18/7/2023	190 0236 39	37.84	Halsall Parish Council	Hand Dryers	
18/7/2023	552 0332 82	50.50	Halsall Parish Council	Speakers & Microphone	
18/7/2023	226 6599 33	29.00	Halsall Parish Council	Fridge	
21/7/2023	559 0978 89	2.78	Halsall Parish Council	June Electricity	
21/7/2023	559 0978 89	2.70	Halsall Parish Council	June Gas	
25/7/2023	220 4302 31	1.47	Halsall Parish Council	Cleaning Materials	
20/7/2023	349 2905 74	1.54	Halsall Parish Council	Cleaning Materials	
20/7/2023	673 5836 01	1.05	Halsall Parish Council	Cleaning Materials	
17/8/2023	190 0236 39	6.74	Halsall Parish Council	Hose Pipe & Fittings	
22/8/2023	559 0978 89	3.49	Halsall Parish Council	July Electricity	
22/8/2023	559 0978 89	0.40	Halsall Parish Council	July Gas to 31st July	
27/9/2023	358 6727 751	23.08	Halsall Parish Council	Deposit on 1 year contract Electricity	
29/8/2023	727 2558 21	15.67	Halsall Parish Council	Fire Safety Project	
29/8/2023	727 2558 21	31.74	Halsall Parish Council	Refurbishment Project	
29/8/2023	727 2558 21	5.50	Halsall Parish Council	Cleaning materials	
3.9.2023	190 0236 39	4.67	Halsall Parish Council	Car parking barrier	
1/9/2023	349 2905 74	0.75	Halsall Parish Council	Aug Cleaning items	
9/2/2023	727 2558 21	7.50	Halsall Parish Council	Printer ink	
9/11/2023	677 6337 87	44.92	Halsall Parish Council	Annual Inspection & Clean Cameras	
21/9/2023	559 0978 89	2.35	Halsall Parish Council	August Gas to 1/9/2023	
21/9/2023	559 0978 89	3.08	Halsall Parish Council	August Electricity	
22/9/2023	220 4302 31	13.89	Halsall Parish Council	New Kitchenware	
22/9/2023	904 0091 69	10.00	Halsall Parish Council	Q1 Web hosting	
30/10/2023	344 1624 75	10.60	Halsall Parish Council	Extra CO2 for Stage	
22/9/2023	677 6337 87	65.80	Halsall Parish Council	New security camera	
22/9/2023	727 2558 21	4.67	Halsall Parish Council	Car Park Post	
22/9/2023	220 4302 31	5.69	Halsall Parish Council	Plants & Bulbs	
29/9/2023	727 2558 21	1.32	Halsall Parish Council	Smoke Detector	
29/9/2023	240 8004 05	11.33	Halsall Parish Council	British Legion Poppies	
27/9/2023	910 3335 69	30.83	Halsall Parish Council	Repair broken oven	
29/9/2023	440 4982 50	42.00	Halsall Parish Council	External Audit	
2/10/2023	220 4302 31	1.60	Halsall Parish Council	Tray for Kitchen	
2/10/2023	349 2905 74	1.50	Halsall Parish Council	Cleaning Items	
24/10/2023	559 0978 89	3.94	Halsall Parish Council	Gas to 1st October	
12/10/2023	289 4582 42	49.83	Halsall Parish Council	4G Broadband	
16/10/2023	320 0937 00	3.78	Halsall Parish Council	Home Bargain Kitchenware	
18/10/2023	713 6074 54	5.00	Halsall Parish Council	Huws Gray post bolts	
18/10/2023	727 2558 21	14.32	Halsall Parish Council	PDF, Ink, Accident, Stamps	

30/10/2023	825 5094 26	9.99	Halsall Parish Council	Website hosting	
31/10/2023	826 5094 26	22.00	Halsall Parish Council	.Gov.uk domain	
6/11/2023	326 0869 94	21.98	Halsall Parish Council	2nd Noticeboard	
30/10/2023	327 0869 94	20.89	Halsall Parish Council	1st Noticeboard	
31/10/2023	320 0937 00	0.00	Halsall Parish Council	Cleaning Items	
8/11/2023	289 4582 42	7.68	Halsall Parish Council	2 year deal 1st Payment	
15/11/2023	559 0978 89	2.82	Halsall Parish Council	Final 1-27th Sept	
9/11/2023	358 6727 751	1.90	Halsall Parish Council	end Sept to end October	
10/11/2023	727 2558 21	1.61	Halsall Parish Council	Kitchenware	
10/11/2023	190 0236 39	4.33	Halsall Parish Council	Kitchenware	
21/11/2023	559 0978 89	4.46	Halsall Parish Council	Gas to 31st October	
20/11/2023	535 0966 37	29.00	Halsall Parish Council	Electrical fault & PAT Test	
4/12/2023	424 2163 31	91.00	Halsall Parish Council	Remembrance Traffic mgt.	
7/12/2023	289 4582 42	7.00	Halsall Parish Council	2 year deal 2nd Payment	
7/12/2023	349 2905 74	2.60	Halsall Parish Council	Cleaning Materials	
12/12/2023	358 6727 751	2.31	Halsall Parish Council	November Electricity	
21/12/2023	559 0978 89	3.90	Halsall Parish Council	Gas to 30th Nov	
18/12/2023	207 4030 52	10.67	Halsall Parish Council	VAT only within £64 Planning Portal fee	
8/1/2024	289 4582 42	7.00	Halsall Parish Council	2 year deal 3rd Payment	
8/1/2024	358 6727 751	2.48	Halsall Parish Council	December Electricity	
23/1/2024	226 6599 33	28.17	Halsall Parish Council	Freezer	
24/1/2023	660 4548 36	6.00	Halsall Parish Council	new kitchen waste bin	
29/1/2024	727 2558 21	15.25	Halsall Parish Council	Paper & Ink	
29/1/2024	408 5567 37	5.83	Halsall Parish Council	Parking post	
31/1/2024	559 0978 89	3.59	Halsall Parish Council	Gas to 31st Dec	
5/2/2024	349 2905 74	2.16	Halsall Parish Council	Jan Cleaning Expenses	
9/2/2024	358 6727 751	2.66	Halsall Parish Council	January Electricity	
9/2/2024	289 4582 42	7.00	Halsall Parish Council	Internet access	
20/2/2024	904 0091 69	10.00	Halsall Parish Council	Quarterly website payment	
20/2/2024	205 4085 39	350.00	Halsall Parish Council	Viking Tree Services Felling & Pruning	
21/2/2024	559 0978 89	6.02	Halsall Parish Council	Gas for January	
28/2/2024	727 2558 21	2.00	Halsall Parish Council	Fire/COSH signs	
28/2/2024	250 9560 05	10.14	Halsall Parish Council	Printer Ink	
28/2/2024	344 1624 75	57.22	Halsall Parish Council	New Fire Siren	
29/2/2024	303 5637 72	90.00	Halsall Parish Council	Groundworks Flooding behind Hut	
1/3/2024	673 5836 01	1.28	Halsall Parish Council	Cleaning Materials	
7/3/2024	289 4582 42	7.00	Halsall Parish Council	March Gas	
12/3/2024	358 6727 751	2.63	Halsall Parish Council	March Electricity	
15/3/2023	232 5555 75	5.83	Halsall Parish Council	Paint	
18/3/2024	154 6069 06	67.00	Halsall Parish Council	Drainage to Football Field	
21/3/2024	559 0978 89	3.08	Halsall Parish Council	Gas for February	
22/3/2024	4149 463 88	244.00	Halsall Parish Council	Repair brickwork, new cupboards	
22/3/2024	257 7676 51	71.00	Halsall Parish Council	Music Licence	
25/3/2024	727 2558 21	5.28	Halsall Parish Council	Office consumables	
		2,237.56			